

Bank Reconciliation in Microsoft Dynamics SL 6.5

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This training material covers the features and benefits of the Microsoft Dynamics™ Solomon Bank Reconciliation module. You find out how to enter bank accounts, import bank transactions and reconcile a bank statement against the General Ledger.

Understanding this information allows you to import transactions into Bank Reconciliation from other Solomon modules as well as import transactions from the bank. You can reconcile bank statements easily according to your schedule and your business demands. Reconcile bank statements quickly and easily from a central location and at any time of the month, including daily processing, through the Reconciliation window, which shows all related activity for a specified period.

Reconcile Solomon transactions at the check/deposit level against the bank statement without the complexity of cash balance management. This is an essential training material for all end-users, consultants, and implementers who want to find out about this module of the Microsoft Solomon Financial system.

The training material provides serious, in-depth information to increase productivity and efficiency through tips and tricks.

Audience

Bank Reconciliation training is recommended for anyone who plans to implement, use, maintain, consult, or support Microsoft Solomon. The training material is targeted toward data entry clerks, administrators, office managers, CEO's, and consultants who need to understand the technical aspects of Bank Reconciliation and gain foundational knowledge of the application functionality.

At Training Material Completion

After completing this training material, an individual should be able to:

- Set up the Bank File Import function.

- Set up bank accounts to be used in Bank Reconciliation.

- Import Solomon transactions from Accounts Receivable, Accounts Payable, Purchasing and General Ledger.

- Reconcile checks from Accounts Payable and Payroll; deposits from Accounts Receivable; Journal entries from General Ledger.

- Perform the Bank Reconciliation process to reconcile General Ledger balances to a bank statement.

Prerequisites

- General knowledge of Microsoft Windows.

- Knowledge of Basic navigation functions in Microsoft Solomon.

Completion of General Ledger training material required.

Completion of Accounts Payable and/or Accounts Receivable training materials recommended.